



Southern Vectis & IW College

Bursary Bus Pass

APPLICATION FORM 2019-2020



PLEASE HAND THIS IN WITH YOUR BURSARY APPLICATION

You can apply for a bursary funded bus pass if you are a College student **with a bursary**. You will also need to live more than 3 miles from your College site OR do a work placement/training more than 3 miles from home.

If you need a bus pass for 1 day a week, a short time only or out of term time you may be given a Multibundle bus pass instead of a Key Card.

You will need to pay £20 towards your bus pass unless EHCP IW Council funded.

Please tick your age at the beginning of each term:

	2 nd September 2019		6 th January 2020		20 th April 2020	
Student age:	<input type="checkbox"/> 16	<input type="checkbox"/> 17 or over	<input type="checkbox"/> 16	<input type="checkbox"/> 17 or over	<input type="checkbox"/> 16	<input type="checkbox"/> 17 or over

What do I need to do?

1. Have your bursary agreed by Student Services.
2. When you hand in this completed form you will get a temporary bus pass from Student Services, this will last for 2 weeks and is only accepted for travel to and from college.
3. Pay your £20 contribution to Finance and give your receipt to Student Services.
4. Your bus pass will be delivered to Student Services, you will need to collect this before your temporary bus pass runs out.

By applying for this bus pass you consent to the following:

1. The Key Card is available for use during the below dates:
Term 1 – 2nd September – 20th December
Term 2 – 6th January – 3rd April
Term 3 – 20th April – 10th July
2. If your attendance or behaviour falls below the College standards then we may cancel your bus pass.
3. You will keep the same bus pass (card) for the year and this will be topped up remotely.
4. If a student loses or damages their bus pass a replacement will cost £5.00 payable to Finance at College.
5. Bus transport will be subject to the Southern Vectis Conditions of Carriage
<https://www.islandbuses.info/conditions-carriage>
6. We will share some details on this form with Southern Vectis for you to get a bus pass.

Please complete this form in **INK** using **BLOCK CAPITALS**.

Forenames:		Surname:	
Address:		Date of Birth:	
Learner Signature:		Date:	

Office use only:

Bus Pass

Term 1 Term 2 Term 3

Started after a half term?.....

- 16+ Bursary
- 19+ Bursary
- 19+ Loan Bursary
- Exceptional Circumstances
- Council funded EHCP – attach agreement email

For bursary funded passes please identify the evidence seen:

- Income Support/ESA
- JSA letter
- WTC/CTC
- Housing Benefit/Local Council Tax Support
- P60s
- Other

Staff Signature Date.....

Notes

.....
.....
.....
.....
.....
.....