



Southern Vectis & IW College

Bursary Bus Pass



APPLICATION FORM 2020-2021

PLEASE RETURN THIS WITH YOUR BURSARY APPLICATION

You can apply for a bursary funded bus pass if you are a College student **with a bursary**. You will also need to live more than 3 miles from your College site OR do a work placement/training more than 3 miles from home. If you live under 3 miles and need travel for a medical reason please see Student Services.

If you need a bus pass for 1 day a week, a short time only or out of term time you may be given a Multibundle bus pass instead of a SmartCard Key Card.

If you are an EHCP student who has applied to the Council for travel help you may be given a College bus pass. The Council will need to confirm to us that this has been approved before you receive your bus pass.

Please make sure you travel safely and follow current Government advice -

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

Please tick your age at the beginning of each term:

	2 nd September 2020		4 th January 2021		12 th April 2021	
Student age:	<input type="checkbox"/> 16	<input type="checkbox"/> 17 or over	<input type="checkbox"/> 16	<input type="checkbox"/> 17 or over	<input type="checkbox"/> 16	<input type="checkbox"/> 17 or over

What do I need to do?

1. Have your bursary agreed by Student Services.
2. Once your bursary is approved you will be given a temporary bus pass from Student Services, this will last for 2 weeks and is only accepted for travel to and from college.
3. Your bus pass will be delivered to Student Services, you will need to collect this before your temporary bus pass runs out.

By applying for this bus pass you consent to the following:

1. The Key Card is available for use during the below dates:
Term 1 – 2nd September – 18th December
Term 2 – 4th January – 26th March
Term 3 – 12th April – 23rd July
2. If your attendance or behaviour falls below the College standards then we may cancel or not renew your bus pass.
3. You will keep the same bus pass (card) for the year and this will be topped up remotely.
4. If a student loses or damages their bus pass a replacement will cost £5.00 payable to Finance at College.
5. Bus transport will be subject to the Southern Vectis Conditions of Carriage
<https://www.islandbuses.info/conditions-carriage>
6. We will share some details on this form with Southern Vectis for you to get a bus pass.

Please complete this form in **INK** using **BLOCK CAPITALS**.

Forenames:		Surname:	
Address:		Date of Birth:	
Learner Signature:		Date:	

If you are submitting this through email please either sign this form and attach as an image or, provide the details needed from the form and on the email say that you agree to the above.

Office use only:

Bus Pass

Term 1 Term 2 Term 3

Started after a half term?.....

- 16+ Bursary
- 19+ Bursary
- 19+ Loan Bursary
- Exceptional Circumstances
- Council funded EHCP – attach agreement email

For bursary funded passes please identify the evidence seen:

- Income Support/ESA
- JSA letter
- WTC/CTC
- Housing Benefit/Local Council Tax Support
- P60s
- Other

Staff Signature Date.....

Notes

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