Safeguarding Policy

Author: Samantha Rooney, Susan Churches & James Butchers

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Putting Students First

Contents

Safeguarding contact details, including the names and roles of the DSL, DDSLs and safeguarding team, internal reporting routes, emergency arrangements and relevant external referral contacts, are maintained in Appendix 1 and on the College safeguarding pages. If a member of staff believes that a concern has not been addressed appropriately, they must escalate it to the DSL, Principal or nominated safeguarding governor, and may contact the relevant statutory agency directly where necessary.

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1. Introduction

The Isle of Wight College is committed to fostering a safe, inclusive and supportive environment where everyone is valued, respected and able to thrive. We are dedicated to safeguarding and promoting the welfare, wellbeing and safety of all members of our college community, including children, young people, adults, staff, volunteers, employers, contractors and visitors.

The College recognises that safeguarding is everyone's responsibility and that effective safeguarding requires a whole-college approach. We are committed to creating a culture of vigilance, openness and shared accountability, where concerns are recognised, reported and responded to appropriately. Through collaboration with governors, leaders, staff, students, employers, volunteers, contractors and partner agencies, we work to ensure that all individuals are protected from harm and supported to achieve their full potential.

The College will:

- Provide a safe environment in which students can develop and thrive.
- Identify concerns early.
- Provide timely support and intervention.
- Promote student wellbeing and resilience.
- Work collaboratively with safeguarding partners.
- Listen to and act upon the voice of the student.
- Maintain an inclusive culture where students feel safe to report concerns.

The welfare of children and young people is paramount. Safeguarding data, student feedback, attendance information, outcomes, referrals and emerging risks will be routinely analysed by leaders and governors to identify themes, disproportionality and areas for improvement.

2. Policy Statement

We believe that safeguarding is everyone's responsibility and that all children and young people have the right to be protected from harm. We are committed to ensuring that our college provides a safe, nurturing, and inclusive environment where students can achieve their goals. We will provide help and support to meet the needs of students as soon as problems emerge and we will work with external agencies to protect students from maltreatment inside or outside the home including online.

The College will ensure:

- Students know how to seek help;
- Students feel safe;
- Safeguarding concerns are identified early;
- Attendance is viewed through a safeguarding lens;
- Vulnerable students receive additional support;
- Safeguarding is embedded throughout curriculum delivery;
- Effective filtering and monitoring systems are in place;
- Contextual safeguarding risks are understood;
- Safeguarding decision-making is child-centred;
- Safeguarding culture is regularly monitored and reviewed.
- Availability of a trained DSL or DDSL during term time, college opening hours and educational activities

Outside normal College opening hours, during closure periods, on educational visits, at work placements and at franchise or subcontracted provision, staff must follow the emergency safeguarding arrangements issued for the activity or provision. Immediate danger must be reported to the emergency services. Safeguarding concerns must then be reported to the College safeguarding team at the earliest opportunity and recorded using the approved reporting system.

3. Scope

This policy applies to:

- **All Students** including full time, part time, distance learning students, adults and apprentices.
- **All Staff** including teaching, administration, support services, governors and other stakeholders
- **Visitors and Contractors** Anyone visiting or working on college premises
- **College Activities** All activities and interactions conducted under the college's name, including both on and off campus activities and online interactions.

4. Legal and Regulatory Framework & Internal Policies & Procedures

This policy is guided by the following legislation and guidance:

- Children Act 1989 and Children Act 2004
- Care Act 2014
- Education Act 2011
- Children's Wellbeing and Schools Act 2026
- Safeguarding Vulnerable Groups Act 2006
- Working Together to Safeguard Children 2026
- Keeping Children Safe in Education (KCSIE) 2026
- Working together to improve schools attendance (July 2026)
- Children missing education
- Victims and survivors of child sexual exploitation and abuse
- Net Gains? Young people's digital lives and wellbeing
- Prevent duty guidance: England and Wales (2023)
- Data protection in schools - Guidance

Related College Policies, Procedures and Documents –

Policies & Legal - Isle of Wight College

- Special Educational Needs and Disability (SEND) Policy and Procedure
- Student Behaviour Policy
- Staff Code of Conduct
- Absence Management Policy (staff)
- Student Attendance Policy
- Staff Discipline and Grievance Procedures
- Safer Recruitment and Selection policy
- Data Protection and GDPR Policy
- LADO referral process
- Whistle blowing policy
- Health and Safety: Overseas Travel Policy and Procedures

5. Definitions (see appendix 4 for more information)

Children We Care For: Used for more vulnerable students and replaces terminology such as Looked After Children (LACs) and Care Leavers (CL) to reflect a more inclusive and supportive language especially in reference to children in kinship care.

Safeguarding: Protecting children and vulnerable adults from maltreatment, preventing impairment of their health or development, ensuring they grow up in safe and effective care, and taking action, including **family help** action, to enable them to have the best outcomes.

Child Protection: Part of safeguarding and promoting welfare. Any activity undertaken to protect specific children/young people who are suffering or are likely to suffer significant harm.

Virtual School Head: Have non statutory responsibilities to promote the educational achievement of children in kinship care, not just those under local authority care.

DSL (Designated Safeguarding Lead): A senior member of staff (Assistant Principal) designated to take lead responsibility for safeguarding and child protection.

Safeguarding Manager: Operational oversight of safeguarding practice, processes, training and compliance.

Designated Teacher: Responsibility for the oversight of care experienced students, collaboration with virtual schools and management of individual personal education plans

DDSL (Deputy Designated Safeguarding Lead) A member of the safeguarding team designated to deputise for the DSL for safeguarding and child protection.

DSPs (Designated Safeguarding Persons) Members of the safeguarding team who manage referrals and student cases to ensure accurate records and multi-agency collaboration in safeguarding at college. Advocate for students and attend statutory external meetings.

LADO (Local Authority Designated Officer): The role that is notified when it has been alleged that a professional or volunteer who works with children has: behaved in a way that has harmed a child or may have harmed a child.

Child

A child is anyone under the age of 18 years.

Adult at Risk

An adult with care and support needs who is experiencing or at risk of abuse, neglect or exploitation and is unable to protect themselves because of those needs.

Where a concern relates to a student aged 18 or over, the College will apply the Care Act 2014 safeguarding principles and local Safeguarding Adults Board procedures. The College will consider the adult's care and support needs, their ability to protect themselves, their wishes, mental capacity, consent and the need for advocacy. Where there is an immediate risk, coercion, undue influence, risk to others or a public-interest basis for sharing information, the College may make a referral without consent and will record the reasons. Concerns about a child and an adult at risk may require parallel referral pathways.

Family Help

Support provided as soon as a problem emerges to prevent escalation of need. Recent changes have altered 'Early Help' to 'Family Help'. This includes targeted early help and section 17 support where appropriate.

Contextual Safeguarding

An approach recognising that abuse and exploitation can occur outside the family home, including through peer groups, communities, public spaces and online environments.

6. Safeguarding Culture

Staff must remain alert to all forms of abuse, neglect and exploitation, including domestic abuse, child criminal exploitation, child sexual exploitation, county lines, serious violence, modern slavery and trafficking, forced marriage, honour-based abuse, female genital mutilation, radicalisation, homelessness, online abuse, sharing of intimate images, mental health concerns that may indicate harm, and the increased vulnerability of students with SEND. Detailed indicators, reporting duties and response arrangements are set out in the appendices and associated procedures.

A member of college staff who discovers that an act of female genital mutilation (FGM) appears to have been carried out on a girl under 18 must personally report this to the police in accordance with the mandatory reporting duty and must also inform the DSL without delay. Suspicions that a girl may be at risk, or disclosures that do not amount to a discovery, must be reported immediately to the DSL through the usual safeguarding procedure.

The College promotes a safeguarding culture where:

- Safeguarding is everyone's responsibility;
- Concerns are reported without delay;
- Challenges are welcomed;
- Professional curiosity is encouraged;
- Students feel listened to;
- Victims are supported;
- Staff feel confident to escalate concerns;
- Low-level concerns are addressed appropriately;
- Safeguarding informs strategic decision making.

7. Policy Objectives

To ensure the safety and well-being of all students: We aim to create an environment where students feel safe, valued, and respected.

To ensure all staff, governors, visitors and contractors are clear of their responsibilities in safeguarding: All staff, governors, visitors and contractors will be aware of their responsibilities in identifying and reporting safeguarding concerns.

To identify and respond to students in need of support and protection: We encourage an open, transparent, proactive and vigilant culture where safeguarding is everyone's responsibility.

To comply with legal and regulatory requirements: Our policy aligns with KCSIE 2026 and any other relevant legislation and guidance.

8. Responsibilities

Governing Body: The governing body is responsible for ensuring that the college has effective safeguarding policies and procedures in place. They will appoint a designated safeguarding lead (DSL) and ensure that safeguarding is a priority in all college activities.

Governors must:

- Provide strategic oversight;
- Ensure safeguarding effectiveness;
- Scrutinise safeguarding performance;
- Ensure safer recruitment compliance;
- Ensure sufficient safeguarding resources are available.

The nominated safeguarding governor will meet the DSL/DDSLs regularly, test the effectiveness of safeguarding arrangements, review themes and assurance information without accessing unnecessary personal data, monitor completion of agreed actions and report assurance and challenge to the Governing Body. Governors will ensure that deficiencies are addressed promptly and that the DSL has sufficient authority, time, funding, training and resources.

Principal: The principal is responsible for the implementation of this policy and ensuring that all staff are aware of their safeguarding responsibilities. They will support the DSL and ensure that safeguarding is embedded in the college culture.

Designated Safeguarding Lead (DSL) – Assistant Principal: The DSL is responsible for managing and overseeing all safeguarding concerns. They will provide support and training to staff, liaise with external agencies, and ensure that safeguarding records are maintained accurately.

Deputy Designated Safeguarding Lead (DDSL) – **Head of Student Experience and Safeguarding Manager:** is responsible for the day to day operation and management of safeguarding processes ensuring that safeguarding policies and procedures are managed in accordance with college policies and procedures and can act in the absence of the DSL.

Designated Safeguarding Persons (DSPs) – responsible for triaging safeguarding concerns, supporting the development of safety plans, supporting staff training and inductions, handling safeguarding enquiries including police enquiries ensuring that these are communicated to the DDSL/DSL, managing internal communications about safeguarding and the college's safeguarding reporting system, supporting professional meetings such vulnerable student meetings and multi-agency meetings.

College Safeguarding Compliance Forum – meetings run quarterly half and consists of a broad college representation of areas from HR, IT and Health and Safety, Quality, High Needs, Vocational, International and franchise provisions. This forum is to provide assurance that the college is meeting its statutory safeguarding responsibilities, protecting learners effectively, and maintaining a strong safeguarding culture across the organisation. This also provides a space for individual updates on actions being taken and how compliance is being met as a whole.

This will ensure that safeguarding arrangements are effective, statutory requirements are being met, risks to learners are identified and managed, and that the college is continuously improving its safeguarding practice to ensure all students remain safe, supported, and able to thrive.

Staff, Volunteers, Host Families and Contractors: All staff, volunteers, host families and contractors have a duty to safeguard students. They must be familiar with this Safeguarding Policy, the Staff Code of Conduct and the procedures relevant to their role, complete required training, maintain professional boundaries and report concerns promptly to the Safeguarding Team or DSL.

Employers providing apprenticeship employment or work-based learning must understand how to report concerns to the College, notify the College promptly of unexplained absence or changes in welfare, maintain appropriate professional boundaries and cooperate with safeguarding enquiries. The College will provide employers with safeguarding contact details and guidance, monitor compliance through employer engagement and placement reviews, and escalate concerns where an employer's arrangements are not effective.

Students: Students are encouraged to speak out about any concerns they may have. The college will provide support and guidance to help them understand safeguarding issues and how to protect themselves and others and how to seek help.

All staff must:

- Read and understand Part One of KCSIE 2026;
- Complete safeguarding training;
- Understand indicators of abuse, neglect and exploitation;
- Implement the staff code of conduct;
- Report concerns immediately;
- Maintain professional curiosity;
- Understand safeguarding vulnerabilities associated with SEND.

Student Voice: The College is committed to ensuring that students:

- Know who they can speak to;
- Understand safeguarding and welfare processes;
- Can report concerns safely;
- Are involved in decisions affecting them;
- Have their wishes and feelings considered.

9. Procedures

Reporting a Student Concern:

Any member of staff, contactor or volunteer who has a concern about a student's welfare which presents a situation of immediate harm must report this on 999 and then contact the Safeguarding Team and DSL.

Any member of staff, contractor or volunteer who has a concern about a student's welfare must report it to the Safeguarding Team/DSL **immediately.**

Concerns can be reported in person, via email, via the central safeguarding phoneline **01983 550847 or internal line **33**

All concerns, referrals must also be recorded on the college's safeguarding reporting system – **MyConcern.**

The Safeguarding Team will assess any My Concern referral through a triage system and will take appropriate action, which may include referring the matter to external agencies such as social care or the police.

Reporting a Staff Concern:

Any member of staff, contractor or volunteer who has a concern about a staff member's behaviour, conduct or safeguarding practices must report their concerns to the DSL and the Head of HR

Please do not report this on My Concern, this will be recorded as appropriate through HR systems.

The DSL and Head of HR will determine next steps and processes, for example, contact to the Local Authority Designated Officer (LADO).

Allegations that a member of staff, governor, volunteer, contractor, supply worker or other person working on behalf of the College may have harmed a child, committed an offence against a child, posed a risk of harm, or behaved in a way indicating unsuitability to work with children must be reported immediately to the Principal and Head of HR. Where the concern relates to the Principal, it must be reported to the Chair of Governors. The College will consult the LADO without delay where the harm threshold may be met. Concerns that do not meet that threshold must still be reported and managed under the low-level concerns procedure. The College will liaise with an employing agency where a concern relates to supply staff and will record decisions, actions and outcomes securely.

Where staff feel unable to raise a safeguarding concern internally, believe that their concern is not being addressed, or consider that the College is failing to safeguard students, they must use the College Whistleblowing Policy or contact the relevant external authority. Staff will not be subject to detrimental treatment for raising a genuine safeguarding concern in good faith.

Responding to Disclosures:
The College recognises that children can abuse other children and that such behaviour may occur in person or online. Concerns will never be dismissed as banter, part of growing up or having no victim. Staff must report all concerns, including sexual violence, sexual harassment, bullying, initiation or hazing, abuse within intimate relationships, prejudice-based abuse, consensual or non-consensual sharing of images, and exploitation. The safeguarding team will assess risk to all students involved, provide appropriate support, consider statutory referrals, record decisions and review safety arrangements. The wishes of the student affected will be considered, but will not prevent action where others may be at risk.

If a student discloses a safeguarding concern, staff must listen carefully, reassure the student, and avoid making promises they cannot keep. The staff member should clarify by asking open questions and non-leading questions, but should not investigate.

Staff can use the **TED** framework for recording the student's concerns using questioning **'tell me', 'explain to me', 'describe to me'**

Staff should record the disclosure as closely to the words spoken by the student and ensure that the disclosure is signed, dated, timed and the location recorded.

Note any observations e.g. emotional state, visible injuries, without interpretation**.**

Staff should record the disclosure on My Concern accurately and report it to the Safeguarding Team **without delay.**

Staff should not make any promises to keep the disclosure to themselves.

Staff should only share the information with those who need to know to protect the student and should not discuss the disclosure with colleagues, friends or family.

The Safeguarding Team/DSL will follow up on the disclosure, ensuring that the student receives the necessary support and protection.

Disclosures can be emotionally challenging. Staff should seek support from the DSL, HR or their line manager if needed.

Record Keeping:

All safeguarding concerns, disclosures and actions taken must be documented accurately and securely on the My Concern system.

Staff should scan and upload any written notes to the My Concern referral as these may be required at a later date.

Records should include the date, time, location and details of the concern, as well as any observations, actions taken and outcomes.

The Safeguarding Team/DSL is responsible for maintaining and storing safeguarding records in accordance with data protection regulations.

When a student transfers to another education provider, the DSL will ensure that relevant safeguarding information is transferred securely, separately from the main student file and as soon as practicable. Receipt will be confirmed and recorded. Safeguarding records will be retained, accessed, shared and disposed of in accordance with statutory requirements, the College records retention schedule and data protection legislation.

Safer Recruitment:
The Isle of Wight College (the "college") is committed to ensuring that all recruitment, selection, and appointment processes support the safeguarding and promotion of the welfare of children, young people, and vulnerable adults.

The college operates robust safer recruitment practices in accordance with statutory safeguarding requirements, including *Keeping Children Safe in Education (KCSIE)*, relevant safeguarding legislation, and the college's Recruitment Policy. All appointments are subject to appropriate pre-employment checks designed to assess an individual's suitability to work in an education environment and to safeguard students from harm.

The Recruitment Policy sets out the college's detailed arrangements for safer recruitment, including but not limited to:

- Verification of identity and right to work in the UK.
- Qualification and professional status checks where required.
- Employment history verification and exploration of any anomalies or gaps.
- Reference requirements.
- Disclosure and Barring Service (DBS) and barred list checks, where applicable.
- Prohibition checks and other regulatory checks where required.
- Overseas criminal record and suitability check where applicable.
- Online searches and any additional due diligence considered appropriate for safeguarding purposes.
- Maintenance of the Single Central Record in accordance with statutory requirements.

The college will ensure that recruitment decisions are made by appropriately trained staff and that safeguarding considerations are embedded throughout the recruitment and selection process. Any concerns arising during recruitment or onboarding will be thoroughly assessed, and where necessary, risk assessments will be undertaken before any individual is permitted to commence duties.

The college regularly reviews its safer recruitment arrangements to ensure ongoing compliance with legislative requirements, statutory guidance and best practice in safeguarding. Where changes are made to statutory guidance or safeguarding requirements, the college's Recruitment Policy will be updated accordingly and shall be considered the definitive source of the college's safer recruitment procedures.

For further information please review Recruitment Policy and Procedure

Online Safety:

The college will implement measures to protect students from online risks, including cyberbullying, PREVENT (extremism), exploitation, and exposure to inappropriate content.

Online safety has an expanded content risk category (KCSIE 2026) which includes misinformation, disinformation and conspiracy theories as safeguarding risks.

The college will maintain a filtering system for online safety which filters access to unsafe or age-inappropriate web content. This is monitored and reviewed by the safeguarding team and IT team for different levels of access as may be required for the curriculum. The college maintains a monitoring system 'FastVue' for student online activity.

The filtering and monitoring system will be reviewed, audited and adjusted by Head of IT and the safeguarding team for AI-related risks, for example, copying AI-generated text and accessing harmful AI content.

Staff will receive training on online safety and how to support students in staying safe online.

The college will provide guidance to students and parents on safe internet use and the risks associated with online activities.

The college will provide guidance to students on Artificial Intelligence (AI) which includes generative AI e.g. chatbots, content creators, deep fakes and AI-generated misinformation.

Teaching teams will be clear with students about acceptable and unacceptable use of AI and AI misuse for example use of AI for cheating, cyberbullying and grooming bots. Misuse of AI is included under misconduct and malpractice procedures.

Teaching teams will ensure that curriculum and digital literacy form part of teaching and learning delivery and provide examples of AI generated content, support the understanding of risks associated with deep fakes, misinformation and AI bias and teach students how to use AI responsibly and ethically.

Attendance:

Working Together to Improve School Attendance and Missing Children in Education are statutory guidance. In KCSIE 2026 there is clarification that 'absence', not just missing in education, can be a safeguarding concern.

Students absent from education can be a warning sign of safeguarding concerns including sexual abuse or child criminal exploitation and therefore curriculum staff are required to maintain accurate daily records of attendance.

College staff will follow the Student and Apprentice attendance policy and ensure prompt registration and recording of attendance for all students with unexplained absences followed up with the support of the departmental attendance officer, Student Engagement Coaches and regular reviews of attendance conducted.

Attendance at 89% or below will trigger early supportive monitoring. The formal attendance process normally begins at 85% or below, or earlier where there are repeated unexplained absences, continued decline, non-engagement, or safeguarding or welfare concerns.

Where there is persistent absence or barriers to attendance, this will be supported by the Student Engagement team or Safeguarding team where necessary.

Concerns about attendance should be reported to the Teaching and Learning Manager and Head of Learning. Where work with external agencies such as the virtual school is required, this may also involve the College Safeguarding Team.

The College recognises that:

- Persistent absence;
- Severe absence;
- Missing education;
- Patterns of non-attendance

may indicate safeguarding concerns including:

- Child criminal exploitation;
- Child sexual exploitation;
- Mental health concerns;
- Domestic abuse;
- Neglect;
- Homelessness;
- Serious violence.

Attendance concerns will always be considered within the wider safeguarding context.

Collaboration and Support:

All staff should recognise that mental health concerns may, in some circumstances, indicate that a student has suffered or is at risk of suffering abuse, neglect or exploitation. Staff must report safeguarding concerns rather than attempt to diagnose the cause. The safeguarding team will coordinate support and referrals with appropriate health, welfare and statutory services.

KCSIE (2026) emphasises the importance of Family Help and multi-agency collaboration. The Safeguarding Team will work closely with external agencies such as family help, local authority, social services, and police to stay informed and provide input to safeguarding cases and safeguarding issues such as PREVENT current threats and best practices.

Gender Questioning Students

Following the Supreme Court ruling in April 2025, the terms “man”, “woman” and “sex” in the Equality Act 2010 refer to biological sex. The College will safeguard and promote the welfare of every student, including students who are questioning their gender, and will address bullying, harassment, discrimination, distress and safeguarding risk through an individual, respectful and lawful approach.

Gender reassignment remains a protected characteristic under the Equality Act, 2010, but does not override sex-based provisions in law. (See Appendix 24):

Local Safeguarding Arrangements

The College works collaboratively with:

- Isle of Wight Safeguarding Children Partnership (IWSCP)
- Isle of Wight Council Children's Services
- Isle of Wight Children's Reception Team
- Isle of Wight Safeguarding Adults Board (4LSAB)
- Hampshire & Isle of Wight Constabulary
- Youth Trust
- CAMHS
- Isle of Wight Virtual School
- Family Help Services
- Prevent Team

10. Training and Awareness

Staff training: All staff and governors will complete safeguarding and child protection training, including online safety, at induction. Training will be regularly updated and will include at least annual formal updates, together with further briefings whenever statutory guidance, local risks or College procedures change. Role-specific training will be refreshed at the intervals required for the role. Completion and understanding will be monitored and followed up.

Staff updates around AI use and how to recognise AI-related safeguarding risks e.g. deep fakes, hallucinated content.

All staff will receive:

- safeguarding induction;
- regular safeguarding updates;
- annual safeguarding refreshers;
- online safety training;
- Prevent training;
- Updates on inclusive practices.
- role-specific safeguarding training where required.

DSLs and DDSLs will undertake training that enables them to fulfil their role effectively and keep their knowledge up to date.

Student Awareness Safeguarding processes and the safeguarding team introduced/refreshed in induction weeks. Safer IT user guide provided to all students. Safeguarding focus groups in the academic year and safeguarding is part of the student survey.

Safer recruitment training: Training for managers and staff who are involved in recruitment procedures. Single Central Record (SCR) maintained in Human Resources department and audited a minimum of three times a year by the DSL. Safeguarding training, guidance and process provided and completed for volunteers and contractors.

11. Quality Assurance and Continuous Improvement

The College is committed to maintaining a culture of continuous safeguarding improvement and quality assurance. Safeguarding arrangements will be regularly reviewed to ensure they remain effective, compliant with statutory guidance, responsive to emerging risks, and reflective of the needs of students. The College will use a range of quality assurance measures, including safeguarding audits, case file reviews, student feedback, attendance analysis, staff training evaluation, governor scrutiny, safeguarding board oversight, and external reviews where appropriate.
The College will promote a culture of reflective practice and professional curiosity to ensure that safeguarding remains effective, student-centred and compliant.

The College will evaluate safeguarding effectiveness through:

- safeguarding audits;
- Student surveys;
- attendance monitoring;
- safeguarding board scrutiny;
- governor oversight;
- policy review;
- staff feedback;
- external review processes.

Learning from safeguarding cases, reviews and audits will be used to improve practice.

12. Monitoring and Review

The safeguarding policy will be reviewed annually by the Safeguarding Manager, DSL and approved by the governing body to ensure its effectiveness.

The college safeguarding compliance forum will have oversight of the policy in practice within college and review safeguarding issues and processes to ensure overall compliance.

The Safeguarding Team/DSL will monitor the implementation and day-to-day delivery of what is outlined within the policy and report any issues or concerns to the governing body. Feedback from staff, students and parents will be considered in the review process.

This policy will be reviewed annually to ensure it remains compliant with current legislation and is still effective

13. **Approval:** This policy is reviewed by the DSL and Safeguarding Manager, scrutinised by the nominated safeguarding governor and the Curriculum and Quality Committee, and approved by the Governing Body. Interim approval may be given only in accordance with the College scheme of delegation and must be formally ratified at the next eligible governing meeting.

Reviewed by Assistant Principal.

Approved by Principal or Chief Operating Officer and Deputy CEO.

Final sign off Chair of Corporation.

Author:	Samantha Rooney, Susan Churches & James Butchers
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Effective date:	1st September 2026
Review:	Annual review of safeguarding guidance according to Keeping Children Safe in Education (KCSIE)
Policy review date:	August 2027

Document control: Version 2.0. Effective from 1 September 2026. Owner: Designated Safeguarding Lead. Approved by: Governing Body. Next review: August 2027. Earlier review will take place following a statutory change, significant safeguarding incident, local safeguarding review, audit finding or material change to College provision.

Appendices

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