

Minutes of a Meeting of the CORPORATION held on

Wednesday 27th March 2024 at College Business Centre

42/24 DECLARATIONS OF INTEREST

There were no declarations of interest.

43/24 APPROVAL OF THE NON CONFIDENTIAL MINUTES OF THE MEETING HELD 28 FEBRUARY 2024

A correction was noted at item 36/24 regarding the cost of end point assessments which should read as £400 per student.

The minutes of the meeting held 28 February 2024 were approved as a true record subject to the correction noted above.

44/24 MATTERS ARISING FROM THE MINUTES OF 28 FEBRUARY 2024

The Director of Governance reported on Matters Arising. The following actions were now complete: tabulated presentation of Key Performance Indicators (KPIs) going forward; amendment of 6.5.2 of the Employee Standards and Code of Conduct which now reads: *“This clause will not apply to Student Governors, who will have contact with their peers on a day-to-day basis socially. However, they should be mindful of their responsibilities as a Student Governor and ensure they always act in the interests of the College and its students”*; the incorporation of the Student Anti-Bullying Policy and Procedure into the Positive Behaviour Policy; the briefing of Heads of Learning for reports to include student response; the inclusion of a Quality Improvement Plan tracker in the Principal’s report; and the circulation of the Apprenticeship Review to Governors.

A target date column has been added to the Actions Log and the Director of Governance was allowing time for the senior leadership team to complete this.

45/24 STANDING ORDERS FOR THE CONDUCT OF CORPORATION BUSINESS AND INSTRUMENTS AND ARTICLES REVIEW

The Corporation APPROVED an extension to the Standing Orders for the Conduct of Corporation Business, and Instruments and Articles of Government subject to review in July 2024 and with reference to the External Governance Review.

46/24 MEMBERSHIP OF THE GOVERNING BODY, COMMITTEES, VACANCIES AND NEW APPLICATIONS

The Corporation CONSIDERED the report and:

- NOTED the terms of office ending by March 2025;

- APPROVED the reappointment of Martyn Pearl for a two year term from 28 April 2024 – 27 April 2026;
- APPROVED the appointment of Ken Dueck as Vice Chair of Search & Governance Committee;
- APPROVED the timetable for appointment of Corporation and Committee roles subject to the recommendations of the External Governance Review.

47/24 CHAIR'S BUSINESS/RATIFICATION OF CHAIR'S ACTION/GOVERNOR APPROVALS

The Chair reported on personal news regarding the former Chair. Members sent their good wishes. The Chair had attended a Local Skills Improvement Fund (LSIF) event on the duty to review local skills needs. She expressed concern regarding the lack of notice to Governors for College events and informed Governors that the College was working on an annual calendar and noting the need for greater notice of events. The Chair has proposed a Chair's lunch event and plans to introduce this in 2024/25 with a view to facilitating networking and engagement. The Chair reported that she has signed a back-to-back letter for Transformation Fund phase 2. She also reported on the meeting with the Further Education (FE) Commissioner on curriculum efficiency.

In response to a query from a Member, the Principal clarified that curriculum efficiency was defined as how efficiently the curriculum is run, and that the FE Commissioner's report provides appropriate challenge in this area. There was some discussion regarding Island-context with points noted on contribution by course and the benefit of Governors seeing this regularly in order to understand revenue per course. The Principal confirmed her intention to bring a high level costed curriculum plan to Corporation.

The Chair enquired how often a curriculum efficiency review was undertaken. The Principal responded that this was new and formed part of the support mechanism package offered by the FE Commissioner. The aim was to drive forward improvements with external validation. The support mechanism enables colleges to identify problems at an earlier stage rather than intervention.

A Member enquired on whether there was a view on curriculum investment in the longer term in alignment with the 2024-2030 Strategy. The Principal confirmed that this had been discussed with the FE Commissioner. A Member added that resource utilisation had also been discussed with reference to KPIs.

48/24 EXTERNAL GOVERNANCE REVIEW – FINAL DRAFT REPORT, WORKSHOP REPORT AND TASK AND FINISH GROUP

The Chair of Search & Governance Committee presented the report. He expressed a personal view that he was disappointed in the methodology in reviewing the recommendations at the reviewer facilitated workshop for Governors at which the External Governance Review (EGR) report had been presented. Whilst he considered the overall report to be helpful, he suggested a further meeting to which all Governors are invited to consider the range of options moving forward. The Chair of Corporation put this suggestion to Governors noting the need to balance this with timely progress in implementing the recommendations. Following discussion in which Members considered that the online mode of the workshop had been problematic for some and that one Member was not able to attend requiring further notice, it was agreed that all Members would be invited to an in-person meeting of the proposed re-established EGR Task and Finish Group. It was requested that exploration of the recommendation to revise the governance structure form the first priority of the meeting and that options for governance models be presented.

was recommended that the EGR Task and Finish Group comprise as a minimum (with interest sought from other Members): Sara Weech, Chair of Corporation; Christine Palmer, Vice Chair of Corporation and Chair of the former Task and Finish Group; Martyn Pearl, Chair of Search & Governance Committee; Stephanie Taylor, Director of Governance; and Ros Parker, Principal.

The Corporation CONSIDERED the report and:

- APPROVED the External Review of Governance report for the Isle of Wight College by Governance4FE;
- APPROVED the summary of review for publication (page 4 of the report); and
- APPROVED the re-establishment of the EGR Task and Finish Group to take forward the setting of the Action Plan and implementation.

49/24 STUDENT ENGAGEMENT REPORT – ESOL (ENGLISH FOR SPEAKERS OF OTHER LANGUAGES)

Governors were shown a short film with introduction by Tim Harrington, ESOL Lecturer and conversations with three ESOL students. One student spoke of her desire to learn to write and speak in English well. She would like to be a hairdresser and run her own business locally. She spoke positively of the College's facilities and particularly using the computers in the Learning Resource Centre (LRC), and accessing information for support. The second student is studying ESOL, and Painting and Decorating. He said that he enjoyed games, and appreciated the College's technology facilities and car park. He spoke of his desire to study at another college. A third student spoke positively of the College's accessibility and in particular appreciated his student bus pass. He did not consider that there was anything to improve at the College. He is considering starting a carpentry course.

A Member enquired about the student bus pass and it was clarified that this was for use during term-time only.

In response to a query from the Chair, the Head of Learning – English, ESOL, and Maths, confirmed that there are 55 students enrolled on speaking and listening but that this can fluctuate with on average 60 students. In response to a further query from a Member, he clarified that E1 is the lowest entry level for students who are not able to speak English.

A Member raised a query regarding student lanyards and the Principal clarified that grey lanyards were for all students with the exception of those accessing the 14-16 supplementary provision.

Following a query from a Student Governor, the Head of Learning responded that there are two lessons per week for ESOL students. He was exploring the possibility of introducing an ESOL Hub to create more social opportunities. The Student Governor stated that she was impressed by this suggestion and spoke of the need for enrichment activities including support with budgeting and household bills.

The Chair enquired whether two lessons per week was sufficient to allow time for students to integrate. The Head of Learning responded that the department was making the most of opportunities for this, for example using the Refectory, but that time was being increased for this. He confirmed that group sizes comprise 16 students.

A Member raised a query regarding the student who spoke of his desire to attend another college. The Head of Learning responded that he was planning to meet with the student to follow up.

The Corporation CONSIDERED the report.

50/24 DEPARTMENTAL REVIEW - PATHWAYS

Mrs Clair Etchell-Johnson, Head of Learning Access, Foundation Learning and High Needs, joined the meeting and presented the departmental review of Pathways. Her report responded to the two key pieces of feedback from the Student Engagement report given at the February 2024 meeting. These were to offer more opportunities to undertake external work experience, and to provide a new minibus with accessible access.

Mrs Etchell-Johnson reported on a new project in partnership with the Isle of Wight Local Authority, and the NHS, in which the NHS commits to providing a number of supportive internship opportunities. The NHS are looking to take four students in October/ November 2024 hopefully increasing to 12 students. The Local Authority monitors the project to ensure that all parties are working together to get young people with an Education, Health, and Care Plan (EHCP) into meaningful work. She also reported that having discussed with the students after their video report to Corporation, it was also clear that the students were expressing a desire for more visits, particularly to the RSPCA.

In response to a query from a Member regarding progress on this, Mrs Etchell-Johnson reported that the team were hoping to offer this as part of work towards the Duke of Edinburgh award.

In response to a query from a Member regarding real and meaningful work experience being on the agenda, Mrs Etchell-Johnson referred to the project with the Local Authority and NHS, and also reported that there were talks with GKN to enquire of interest in offering supported internships.

With regards to the request for a new, accessible minibus, Mrs Etchell-Johnson reported that the College is currently gathering costs and looking at a range of options including hire, lease, or purchase.

The Chair asked for a timescale. The Chief Operating Officer reported that the College had this week signed terms and conditions with the Isle of Wight Council to hire from their fleet of minibuses, and that she would ask the College Campus and Health & Safety Manager to make enquiries regarding accessible minibuses.

In response to a query from the Chair, it was confirmed that the drivers for the Council scheme are MiDAS (Minibus Driver Awareness Scheme) trained.

The Corporation CONSIDERED the report.

Mrs Etchell-Johnson left the meeting.

With the permission of the Chair, the agenda was taken out of order.

51/24 MONTHLY FINANCE REPORT

The Director of Finance joined the meeting and presented the Monthly Finance Report. The Finance report can be summarised as follows:

1. The management accounts report the ACTUAL position for the 7 months to date (to February).
2. As we always do, we are reporting the position against the budget agreed in July 2023. We are currently showing an operating surplus before structuring costs of £374k (versus a budget surplus of £135k), which is a £239k FAVOURABLE variance (please note the finance reports says £365k, it should read £239k).
3. This has been driven by the following key items:

- a. INCOME:
 - b. The ESFA allocation is higher: £288k being for the pay award (offset by increased pay), and £148k higher ESFA allocation than budgeted
 - c. Tuition fee income is showing some favourable variances (international £92k, full cost income £30k) – which are offset by lower advance learner loans (giving rise to an adverse variance of £64k)
 - d. Interest income is £48k higher than budgeted – in part due to the increased interest rate, but also due to volumes of cash held for projects which has not yet been spent, and a higher opening cash balance due to last years’ surplus
4. PAY – Pay costs for the year are showing an £75k favourable variance for the year, due to:
 - a. non-recruited vacancies
 - b. agency costs for some non-recruited vacancies, thus giving rise to higher non pay
 - c. The favourable variance has been partially offset by increased pay (funded by the ESFA pay grant)
5. NON PAY – Non pay costs are £341k higher than planned for the year to date – mainly due to increased exam costs, and franchise costs being higher than budget. Both of these have been accounted for in the latest estimate.
6. BALANCE SHEET – key items include:
 - a. DEBTORS - total debtor days stand at 73 days, compared to 66 days in February 2023. In terms of debt value, this years’ total debt stands at £276k, versus £392k in February 2023.
7. CASH – the total cash balance is £6.8m, of which £6.2m is college own funds (excluding unspent project monies). In February 2023, college own funds totalled £4.8m.
8. COVENANTS – as noted before, the covenants are only measured by Lloyds on the 31st July. If it were based on February actuals, all covenants would be met, with some healthy head-rooms.
9. FINANCIAL HEALTH – the current financial health of the college would be outstanding.

The Chair asked that a monthly finance report be circulated to the Corporation in April despite no board meeting being scheduled.

The Corporation CONSIDERED the report.

52/24 LATEST ESTIMATE

The Director of Finance presented the Latest Estimate. This can be summarised as follows:

1. This months’ run shows a predicted loss of £80k, with some movement from the previous run. This is not unusual (in March 2023 the predicted outturn was an operating loss of £52k (having been £339k in February. The May latest estimate was the first to predict a surplus.).
 - a. Whilst this would not breach the covenants this year, the following two years would need to record a surplus.
 - b. However, to ensure a financial health of good (180 points), either savings or additional income of £170k would be required.
 - c. Forecasting a potential loss is common at this time of the year, and as noted in the paper, there are a number of areas for improved profitability, including:
 - i. Increased full cost income
 - ii. Further non-recruitment of vacancies
 - iii. Savings in non-pay
 - d. A full latest estimate will be run during April – and the senior team will be reviewing all income streams, vacancies, etc.

The Director of Finance reported that it was common to predict a small loss at this time of year, and that it was necessary to be careful to turn this into a surplus. She assured Governors that actions were underway to do so.

Following queries from a Member, the Director of Finance, clarified that there were four months until the end of the academic year, and that the accounts presented covered the period to the end of February. The majority of income was from the Education and Skills Funding Agency (ESFA) and had already been received, however, there were some income streams on which there was still influence, for example apprenticeships. The senior leadership team (SLT) would be reviewing this at the end of April. The Member asked who had powers to improve the numbers, and the Director of Finance responded that all of the team had the power to improve these numbers with those responsible for income streams determined. The allocation was broadly set but could be affected if numbers were not achieved.

The Chair commented that the College may be looking to diversify income moving forward.

Another Member commented that whilst this report was good at focusing the mind, it was important to note that the proportion in question was only 0.5% of turnover. He did not consider that Governors were receiving a message that the problem could not be fixed.

Another Member commented that the SLT would know where issues could be solved and income generated. The Principal agreed adding that at this point in the year the focus was on optimising the funding received and minimising expenditure.

The Corporation CONSIDERED the report.

53/24 DEBTORS REPORT/DEBT WRITE OFFS

The Director of Finance presented a report requesting authorisation to write off debt deemed as uncollectable by the College's debt collection agency. The majority of the 2022/23 debt related to £100 charges on distance learning courses, which have subsequently been uncollectable. £17,285 of debt (identified in February 2024), as deemed uncollectable by the College's debt collection agency was for debts greater than £50. Debt of under £50 can be written off by the approval of the Director of Finance. This debt totalled £10,807. Under the Office for National Statistics (ONS) Reclassification rules, Department for Education (DfE) consent will only be required if the individual debt write-off exceeds 1% of income (£170k for the Isle of Wight College) or £45k individually – whichever is the smaller.

The Chair noted that in a report to Corporation it was stated that the College was looking to increase distance learners. She commented that it may be necessary to consider processes to ensure that the College was not losing out. The Chief Operating Officer agreed but clarified that the £100 distance learning fee was introduced as a deterrent to prevent students from enrolling on courses and not attending, therefore the College has not lost out but the penalty has not been received.

The Corporation APPROVED the debt wrote-off of £17,285 for debts greater than £50.

54/24 COLLEGE RISK REGISTER REPORT

The Director of Finance presented a review of the updated College Risk Register. There were no additions to the Risk Register. Three risks were identified for removal, two risks were merged with other risks, and

the score adjusted for one risk. A summary of the highest rated risks was provided along with any movement.

The Chair commented on the need for the Risk Register to be aligned with strategic objectives and the Director of Finance noted that this is included in the detailed register and will need to be updated with the forthcoming strategy.

The Chair thanked the Audit Committee for their scrutiny of the Risk Register.

The Corporation CONSIDERED the Risk Register.

The Director of Finance left the meeting and the agenda returned to order.

55/24 STUDENT GOVERNOR REPORT

The Chair introduced the Student Governor report as a new item on the agenda to provide greater opportunity for the Student Governors to comment on any items in the agenda or items to consider.

The Support Staff Governor who has been mentoring the Student Governors spoke to the item as the Student Governor who had raised a question had sent apologies due to her participation in the Big Tommy Sleep Out. She had asked what mechanism was in place for tutors to receive feedback from the Student Engagement Reports. The Director of Governance responded that a minute extract of the Student Engagement Report was sent to the Head of Learning for the department considered and a response to the feedback was requested in their Departmental Review report.

56/24 PRINCIPALS REPORT

The Principal presented her report covering student progress; Marketing Strategy progress; International and Business Development; Capital projects; Policy updates; and an analysis of 16-18 Pupil Level Annual School Census (PLASC) and College enrolment data.

A Member raised a question regarding T Level retention. The Assistant Principal (HE, Academic and Vocational) responded that with all student withdrawals the College had evidence of destination transfer to placement and a high number had gone on to positive destinations. The Vice Principal commented that this was quite common and had been reflected on in this year's College Self-Assessment Review (SAR) process.

A Member noted the low numbers for 19+ students and enquired of the specific actions to monitor and address. The Principal responded that the SLT meets every Monday to focus on the top three priorities and that this process was keeping the issue under regular check to monitor and introduce interventions. The Assistant Principal (HE, Academic and Vocational) reported that it was forecast that the College would gain 800-850 students. In response to a query from a Member, she stated that this was through distance learning transfer and Find a Learner service targets. The Principal added that it was the College's intention to reduce dependence on distance learning and increase face-to-face Adult Education Budget (AEB) provision. It was a three-year approach as distance learning was considered high-risk but it was also high-risk to reduce the provision to quickly. In response to a question from another Member as to the reason for the low numbers, the Principal responded that this was a mid-year report and that the SLT were looking at three-year trends.

A Member enquired regarding implications of a possible change in Government. The Principal responded noting the impact of adult education devolution and risks around the introduction of the Advanced British Standard (ABS). The SLT were balancing risks and undertaking a 'soft touch analysis' of proposals as well as working to ensure the College was well-placed for adult education devolution.

The Chair asked what the College was doing in terms of engaging the student population to vote and ensuring they are democratically engaged. The Principal responded that this had been covered at one of the top three priorities meetings and that there was going to be a national student summit. She added that political literacy was a significant area and the College was looking at how this could be embedded as part of enrichment, how Student Voice could be optimised, giving students the opportunity to vote on issues within College, and providing opportunities for hustings. A Member raised the issue of awareness around voting ID. The Principal responded that the College was aware that some students do not have the relevant ID. The Assistant Principal (SEND and Foundation Skills) added that the College was looking at how the CitizenCard could be publicised more. A Member suggested engaging with the Local Authority on this.

A Member expressed surprise at the lower attendance reported for SEND (Special Educational Needs and Disabilities) and High Needs learners. The Assistant Principal (SEND and Foundation Skills) responded that there had been various impacts post-COVID and there was some impact connected to high separation anxiety levels among High Needs learners. She added that this was starting to balance out slightly more this year.

The Support Staff Governor raised a query regarding the Marketing Strategy and asked if the meetings with teams referred to in the report would include business support teams. The Vice Principal confirmed that there would be engagement with all.

A Member asked whether enough was known about the College's competitors. The Principal responded that all Heads of Learning had been charged with looking at what competitors were doing in their areas. The Member raised a further question regarding how students were made aware of and encouraged to apply for courses. The Principal responded that this was where growth was happening. She particularly noted growth amongst the franchise partners and the need for similar innovation in the College curriculum.

A Member commented that the PLASC data was helpful and that it was interesting to see trends. The Assistant Principal (SEND and Foundation Skills) responded that the PLASC data assisted the College in identifying target numbers and positioning for growth in curriculum areas. It was important to monitor year 11 transfers to ensure the College was holding its market share, she concluded. The Chair noted the reduction in Health and Social Care numbers as being interesting given the employment demand in this area. The Assistant Principal (SEND and Foundation Skills) responded that all southern colleges had commented on this mismatch.

The Principal drew attention to the quality Improvement Plan (QIP) tracker included in her report which indicated high level highlights and progress on a half-termly basis. A Member commented on how helpful this was at presenting progress. She particularly noted the improving position of English. The Vice Principal responded that this reflected the positive impact of the focus on November GCSE re-sits. The Member commented that she would like to see the report reflect more focus on improving areas or those requiring improvement. The Principal agreed that the tracker should include a section on progress made.

The Corporation CONSIDERED the report.

57/24 PRESENTATION OF THE DRAFT STRATEGIC PLAN 2024-27

The Principal presented a PowerPoint presentation on the Draft Strategic Plan. It was now envisaged that this would cover the period 2024-2030 with revision on an annual basis.

It was agreed that the PowerPoint presentation would be circulated to Corporation incorporating amendments based on Members' feedback. The Principal had consulted the Chair, and Mr Ken Dueck, and Members were invited to respond to the Principal, Chair and Mr Dueck with any further comments.

The Principal outlined the Island context, noting the higher levels of poverty. She spoke of the ambition to expand reach, and outlined the proposed vision and mission statements, and the strategic priorities. SMART targets were identified. The Strategy was aligned with the Accountability Statement.

A Member noting the aim for growth stated suggested '30 by 30' as memorably capturing an aim for 30% growth by 2030. He noted that there were implications for such levels of growth and considered that it was important to state these. He also reflected on quality versus quantity and the importance of student satisfaction.

A Member commented on the higher poverty levels identified on the Island and asked whether there was an implicit aim to address this in the strategy. Do we know about levels of engagement in the households we need to target, he added. He also noted that to achieve growth the College may need to attract students from off-Island and that this would require investment in accommodation. The Principal responded the College was able to target households by looking at postcode data for students and comparing this with areas identified as areas of multiple deprivation. In relation to attracting students off-Island and providing accommodation she reported that this was already happening with marine curriculum and that students were living with host families. She also reported on 16 international students from Thailand living with host families. She acknowledged that if these areas were to increase there would be a need for increased accommodation and she was considering how investment could be made. She reported on a meeting with a college in the Outer Hebrides discussing how they had addressed this issue. The Member responded that he considered providing accommodation to be low risk adding that the College could rent out the accommodation if not utilised. The Principal responded that this would take time and expense and she did not believe this would happen before 2030. She concluded that it was important to look at all options, grow provision and test options.

A Member asked whether the Strategy represented the College's status as a University Centre sufficiently. The Principal responded that there was greater detail under each overarching area.

It was noted that this was a rich and important conversation and there was discomfort with limiting discussion time on this. It was reiterated that Members would receive a copy of the PowerPoint presentation and were encouraged to consider further and send comments to the Principal, Chair, and Mr Dueck.

The Corporation CONSIDERED the presentation.

58/24 PRESENTATION OF THE DRAFT ACCOUNTABILITY PLAN

The Vice Principal presented the Draft Accountability Statement 2024/25. He noted work undertaken with stakeholders. In response to a query from a Member, he confirmed that this is to be updated annually.

The Director of Governance outlined the process for feeding in comments, with the intention of this agenda item providing opportunity for this ahead of approval of the final draft at the next meeting of Corporation in May. The deadline for approval set by the Government is June.

A Member noted that some numbers had moved significantly on those reported last year. She enquired whether there had been a change in numbers or sources. The Vice Principal responded that he would check this.

The Chair asked for any further queries to be directed to the Vice Principal and requested that a further draft be circulated in April.

The Corporation CONSIDERED the report.

59/24 KPI MONITORING REPORT TO MARCH 2024

The Chief Operating Officer presented the report on the monitoring of high-level performance indicators. The report was a progress update up to March 2024. She reported that the main key performance indicators (KPIs) were holding well. She identified high-risk indicators: delivery against AEB; delivery against the advanced learner loans facility; and attendance at functional skills English and maths. She outlined actions taken to address.

The Chair commended the useful report highlighting the high-risk areas and actions taken providing assurance. A Member commented that there were no surprises and that it was an important report and providing an update on the journey to improvement.

The Corporation CONSIDERED the report and NOTED the progress made to date.

60/24 POSITIVE BEHAVIOUR POLICY

The Assistant Principal (SEND and Foundation Skills) presented the Positive Behaviour Policy which was intended to replace the Student and Apprentices Discipline Policy. She reported on training and input with Heads of Learning, and obtaining student feedback. Focus Groups had been held and discussion was starting around the Student Charter.

A Student Governor referred to 5.2 of the Policy: *“All staff, students, parents/carers and governors are to be aware of the policy and committed to its principles.”* She asked how those persons were made aware of the policy and how the College ensured they were reading it. The Assistant Principal spoke of the importance of students understanding the behaviour that was expected of them and what would be in breach of the policy. She highlighted the Student Charter as providing key bullet points of what students should expect from the College and what the College should expect from students. The Principal acknowledged that it would be helpful to have a section in the policy setting out how the policy had been communicated.

The Chair asked how the policy and its impact would be monitored. The Principal responded that a policy template had been developed and that this included sections on training, awareness, and monitoring.

A Member praised the clear visual summary provided by appendix 4 and asked if this would be shared at the same time with students. The Assistant Principal (SEND and Foundation Skills) confirmed that it would.

The Teaching Staff Governor commented that this provided a clear of summary of what action to undertake as a staff member. He asked if there was a standardised template for the action plan. The Assistant Principal (SEND and Foundation Skills) responded that model examples would be provided.

A Member noted the comprehensiveness of the policy but considered that that it appeared as more of a negative behaviour policy. He added that it seemed to be more concerned with what the College did not expect students to do in terms of behaviour rather than on what behaviour was expected. He asked if the policy could include guidelines of expected behaviour. The Assistant Principal (SEND and Foundation Skills) responded that this was being worked on in the Student Charter. The Member asked if the Student Charter would be included in the policy. She confirmed that it would be adding that work on the Student Charter was in progress as further student involvement was required on this. She acknowledged that this was a fair comment and committed to addressing this once the work on the Student Charter was complete.

The Chair commented on which policies needed to come to Corporation and how regularly. The Principal confirmed that this was currently under review.

The Corporation APPROVED the Positive Behaviour Policy subject to the points being addressed regarding a section setting out how the policy had been communicated, and inclusion of the Student Charter when complete.

61/24 ANY OTHER BUSINESS

There was no other business.

62/24 SELF ASSESSMENT OF MEETING

The Chair led Members in a self assessment of the meeting. There was some consideration around whether the correct amount of time had been given to strategic matters with Members concluding that the meeting had been strategic. The Principal commented that it had felt strategic from SLT perspective: strategic issues had been covered and conversations undertaken to move forward with the next iteration of the Strategic Plan. The Chair spoke of good student involvement.

63/24 DATES OF NEXT MEETINGS

Wednesday 22nd May 2024 at 4.00pm